

**Town of Wallburg, North Carolina**  
**Town Council Meeting - Wallburg Fire Station**  
**TUESDAY 7:00 P.M. JANUARY 12, 2010**  
2<sup>ND</sup> TUESDAY OF THE MONTH

**MINUTES**

APPROVED 02-09-2010

**PROCEDURAL ITEMS**

Mayor Allen Todd called the meeting to order at 7:00 p.m. Present were the mayor, Steve Yokeley, Zane Hedgecock, Gary Craver, Lynn Reece, Mark Swaim, Lynn McKinnie, and Jay Wagner. In the audience were Dwayne Childress, John Fuller and Kevin Marion (Fuller Architecture).

After a brief invocation by Mr. Yokeley, Mr. Hedgecock led the group in the pledge to the flag.

The agenda was amended to remove Item #1 "Appoint Mayor Pro Tem" as it was decided there was no statute one way or the other whether a reappointment was necessary or not.

The amended agenda was approved on a motion by Mr. Yokeley and seconded by Mr. Swaim.

Attorney Wagner stated that Wallburg had not adopted Rules of Procedure and that he felt it would be a good thing to do. He will research more on this and bring info back to the council at a later date.

The minutes of December 8, 2009 were approved by motion from Mr. Reece and seconded by Mr. Craver.

**PUBLIC SESSION**

PLEASE SIGN UP WITH TOWN CLERK IF YOU WISH TO SPEAK

Public Session was opened and closed at 7:08 p.m. with no speakers.

**BUSINESS TO BE DISCUSSED AND/OR ACTED UPON:**

1. **APPOINT MAYOR PRO TEM**  
**THIS ITEM WAS REMOVED BY MOTION AT AGENDA APPROVAL.**

2. **JOHN FULLER, ARCHITECT**  
**UPDATE ON PROPOSED TOWN HALL**

John Fuller, Architect, told the council that they were heavy into the design/development phase of the town hall project and were very excited about the project. There were just a few questions they needed answered before proceeding and, with that statement, turned the floor over to Dwayne Childress – the town's liaison for the town hall project.

Mr. Childress stated that they did need more direction on some things. In the agenda packet was a packet with the direction request and pictures of the proposed town hall, along with several questions that needed to be answered before proceeding.

- The small yard at the back of the building – Should this be taken out or left in? *“The cost of this issue would be a few hundred dollars (cost of concrete and forms). You would lose the aesthetics of grass – breaking up all of the brick and concrete but you would have no on-going maintenance with removing the grass.”*

Mr. Hedgecock said his issue is that it would be hard to maintain. Mr. Yokeley agreed with Mr. Hedgecock and added that a little bit of grass does not add to aesthetics. Mr. Swaim asked if low growing shrubs could be substituted rather than grass and Mr. Fuller asked about replacing with evergreen ground cover. It would be low maintenance but would soften the look of the building and concrete. Mr. Childress said the area was almost due west at the back.

**On a motion by Mr. Yokeley, seconded by Mr. Swaim, and unanimously agreed – leave the space as is but replacing grass with mulch or something not excessively high maintenance.**

- Copula? Does the town want or not want this? If so, do they want the small (8-foot) size or the larger (11-foot) size? *“It was thought that the council’s original direction was to emulate the Institute in Wallburg – which had dormers, etc.”*

Mr. Yokeley likes the smaller copula and Mr. Swaim said that without one, the building just looks like a bank. Mr. Craver said, *“Looking at the picture on page C-1, bottom left, you just can’t improve on that at all!”*

**On a motion by Mr. Yokeley, seconded by Mr. Craver, the town advised the architectural firm to go with the smaller (8-foot) copula.**

- Bay Windows? Again, the architectural firm thought the town wanted to imitate the old institute. *“This building had dormers so town hall could borrow that piece, in the form of bay windows that would “move” the roofline. Cost of bay windows is between \$3,000 and \$4,000 each with four proposed at a cost of \$12,000 and \$16,000. The windows should be maintenance free, other than annual cleaning.”*

Mr. Yokeley wondered about the difference in cost and Mr. Fuller said they would run \$3,000 to \$4,000 each – two on the back. No one had any significant problems with bay windows.

**On a motion by Mr. Swaim, seconded by Mr. Yokeley, it was decided that the town would go with the smaller bay windows as illustrated by picture C-2 on the left side of page.**

- Foundation materials? Traditional block or precast concrete? *“Precast concrete is about 10% higher in cost than traditional block.”*

Mr. Fuller described precast concrete a concrete panel with vertical ribs – about 2” thick. Using this, an entire foundation wall can be put up in a day or so. The panels are 12’ tall. However, traditional block is what is recommended due to price. Poured walls are more expensive than the other types.

**Mr. Fuller will check on the cost variances for the different types of walls – no decision on this issue was made at this meeting.**

Mr. Fuller also said they would put the bid project out March 1<sup>st</sup> and it would be widely publicized.

### 3. DISCUSSION OF POSSIBLE TOWN NEWSLETTER

Mayor Allen Todd opened the possibility of starting a town newsletter to inform citizens of more town information. He said there was a lack of information in the town, mostly of who to call for various things. He asked the council if they were interested in this project – and, if so, how often, and what type of informational item would be the best? A monthly, quarterly, annual newsletter? A magnet to go on the refrigerator?

Mr. Yokeley stated that he would be interested in doing something on this issue.

Mr. Swaim agreed it was a good idea to extend another way of communication.

Mr. Reece agreed with the other two, saying it would be good to send something out to let folks know what's happening.

Mr. Yokeley asked about getting a committee together to discuss cost issues; who would do the newsletter; who would be in charge of editing; what information would go in the letter??

**Steve Yokeley, Zane Hedgecock, and Allen Todd all agreed they would serve on a committee to get the newsletter going.**

They asked if any councilmember had suggestions or comments to call and let them know.

### REGULAR MONTHLY AND COMMITTEE UPDATES

(COMMITTEE UPDATES WILL NOT BE AVAILABLE IF MEETING WAS NOT HELD)

1. Planning and Zoning Updates .....Dean Coe

Mr. Coe was not present but Mr. Yokeley said there was a Planning meeting this month (01-05) but there was nothing to report.

2. Finance Update .....Mark Swaim

Mr. Swaim gave a brief update on the town's finances and mentioned that the sales tax continues to be consistent for the town.

3. **MPO** - High Point .....Lynn Reece

Mr. Reece said the MPO did not meet this month but there was a memo on the Yadkin River Bridge concerning air quality needed to be in place to qualify for stimulus money.

4. Building Committee Updates .....Lynn Reece

Covered earlier in meeting.

5. **MPO** - Winston-Salem .....Mayor Todd

Mayor Todd said the MPO did not meet but there is a meeting scheduled for this month.

## **OTHER INFORMATION:**

- DUE TO NO PLANNING BOARD MEETING IN NOVEMBER, 2009, THERE ARE NO MINUTES.

1. Attorney Wagner explained the email he had sent to the Mayor and Council saying that every three years the state has to re-assess the Clean Water Act. NCLM was in the process of creating a coalition to hire an engineering team to evaluate the effect on towns. Cost depends on how many towns sign up for this coalition. Wallburg contracts with the County for stormwater and the stormwater run-off from farming operations could be a potential problem for Wallburg. However, he recommended more discussion to follow on this issue.

2. Council member Gary Craver gave a brief update on the Census Bureau's search for job applicants. They have a website now – [www.2010censusjobs.gov](http://www.2010censusjobs.gov). There will potentially be \$400-billion to be divided between the states and the census count determines the amount each state will receive. The Bureau will give job training and will take job applications Friday (Jan. 15<sup>th</sup>) at the Wallburg Fire Department starting at 10:00 a.m.

Julia Luoma, from the Census Bureau was in the audience and spoke up about the job applications – saying one would fill out an application and an I-9 and take a test. Need social security card and drivers license and pay starts at \$13.50 per hour. Go door-to-door to talk to people who didn't return surveys and would be up to 40 hours per week – working evenings and weekends, if you want to. Her number is 301-0347.

**On a motion by Steve Yokeley, seconded by Lynn Reece, the meeting was adjourned at 8:15 p.m.**

**Submitted by:**

**Lynn McKinnie  
Town Clerk**

## **ANNOUNCEMENTS:**

- **TOWN COUNCIL MEETINGS:** (2<sup>ND</sup> TUESDAY OF MONTH)  
7:00 p.m. at the Fire Station on:

### **CALENDAR 2010:**

|           |    |
|-----------|----|
| JANUARY   | 12 |
| FEBRUARY  | 9  |
| MARCH     | 9  |
| APRIL     | 13 |
| MAY       | 11 |
| JUNE      | 8  |
| JULY      | 13 |
| AUGUST    | 10 |
| SEPTEMBER | 14 |
| OCTOBER   | 12 |
| NOVEMBER  | 9  |
| DECEMBER  | 14 |

- **PLANNING BOARD MEETINGS** (1<sup>ST</sup> TUESDAY OF MONTH)  
7:00 P.M. AT WALLBURG VOLUNTEER FIRE DEPARTMENT  
**FEBRUARY - PLANNING BOARD MEETING – FEB. 2, 2010**
- **BOARD OF ADJUSTMENT MEETING**  
SCHEDULED AS NECESSARY

## **ADJOURNMENT:**

**VISIT THE TOWN'S WEBSITE:**

**[www.townofwallburg.com](http://www.townofwallburg.com)**