

**Town of Wallburg, North Carolina**  
**TUESDAY 7:00 P.M. SEPTEMBER 9, 2008**

**MINUTES**

APPROVED 10-14-08

**PROTOCOL:**

Mayor Allen Todd called the meeting to order at 7:00 p.m. Present were Mayor Todd, Council members Steve Yokeley, Zane Hedgecock, Gary Craver, Lynn Reece, and Mark Swaim. Staff present included Clerk Lynn McKinnie and Attorney Jay Wagner.

Mayor Todd said a brief invocation after which Mr. Swaim led the Pledge of Allegiance to the flag.

The agenda was approved unanimously on motion from Mr. Hedgecock, and seconded by Mr. Reece.

The minutes of August 12, 2008 were unanimously approved by motion of Mr. Yokeley and seconded by Mr. Craver.

**PUBLIC SESSION**

THIS SESSION IS FOR NON-AGENDA ITEMS ONLY AND IS LIMITED TO 3 MINUTES PER SPEAKER. WHEN SPEAKING TO ANY ITEM, PLEASE RESTRICT YOUR REMARKS TO THE SUBJECT AT HAND.

Public Session was opened at 7:02 p.m. with several speakers:

1. Bobby James 7928 N. Hwy 109 - asked when the house on the newly purchased town property will be burned and is there any asbestos in the house at this time.

It was answered that hopefully the house will be burned down sometime this month. There is no asbestos in the house because the town has paid a company for removal of all asbestos.

2. Leigh Gill 580 Oaklawn Rd - spoke about using the Board of Adjustment for changes in zoning and stated that the minutes have not been posted on the website since May.

The response to this was that the Board of Adjustment has never met and therefore has never made any decisions on anything – it is the Planning Board that has met. The minutes have been sent to the website as they are approved – they do not go on the website unless they are approved. Lynn will check as to why the minutes have not been posted.

3. Ken Stafford (Principal Architect) and Lisa Rippy (Marketing Director) representing Alley, Williams, Carmen, & King, Inc. (Engineering, Architecture, and Surveying) passed out a presentation packet to the council which listed AWC&K's profile, services and references. Mr. Stafford introduced himself and Ms. Rippy and advised the council that if they could be of help in any way, to please call them.

**ITEMS FOR DISCUSSION AND/OR ACTION:**

**1. FOR DISCUSSION AND/OR ACTION:  
SIDEWALK/BIKE PATH PROJECT – HIGH POINT MPO**

Mr. Cornman spoke briefly on the CMAQ (Congestion Mitigation Air Quality) in the County. Davidson County is among counties eligible for special funding meant to encourage and reduce emission and congestion by providing funds to different areas. He and David Hyder came up with the idea that sidewalks in the Town of Wallburg would be a viable use of funds from this program. Mr. Hyder put together various options on this suggested use of funding, which included sidewalks down Motsinger Road and then possibly down 109 to the Fire Department and maybe down to the new town hall property. Mr. Cornman stated that there are 76 children living in Meadowlands Subdivision that attend Wallburg Elementary School so there is an opportunity to encourage walking to school; thus, helping the emission problems from car traffic. Various options would determine the cost but one option would be around \$1,030,000 – with the state paying up to 80% (a 20% local match being required). The Town Council would make the decision as to the option preferred.

Mr. Hyder said the money involved started out at \$5million – and there is about \$4.1million left to spend. He proposed several projects as follows:

Wallburg Proposed CMAQ Project Cost Estimate

The proposal is to provide asphalt bike path along Motsinger Rd from the entrance to Meadowlands to Wallburg Elementary School (2600 feet). From Wallburg Elementary School the proposal is to provide curb & gutter and sidewalks along one or both sides of NC 109 to the proposed Town Hall.

	Segment	Project Description	Total Cost	Local Share (20%)
1	From Motsinger Rd to the new Town Hall (4600 ft)	4 ft Sidewalk w/C&G on the Town Hall Side	\$291,000	58,200
2	From Motsinger Rd to the new Town Hall (4600 ft)	4 ft Sidewalk w/C&G on both sides	\$461,400	\$92,280
3	From NC109 to Meadowlands (2600 ft)	10 ft asphalt bike trail on one side	\$569,000	\$113,800
1&3	From Meadowlands to Town Hall	4 ft Sidewalk w/C&G on the Town Hall Side 10 ft asphalt bike trail on one side	\$860,000	\$172,000
2&3	From Meadowlands to Town Hall	4 ft Sidewalk w/C&G on both sides & 10 ft asphalt bike trail on one side	\$1,030,400	\$206,800

### **VARIOUS INFORMATION AS DISCUSSED:**

- Sidewalks can be either on one side or both sides of road.
- NC-DOT wants a project list submitted by first of January.
- The Town would have to come up with a 20% match of the cost.
- To get this done, it would probably be around the summer of 2011 before the project gets off the ground.
- Environmental documents would need to be taken care of – and that could possibly be done by Davidson County Planning Department.
- The Town would have to sign a municipal agreement with NC-DOT.
- NC-DOT would likely maintain the sidewalks.
- Sidewalks specified are 4-foot.
- Curb and gutter (about 18-inches before the curb comes up) and then about another 18-inches between the curb and where the sidewalk is. (Basically, about 7-feet.)
- Right-of-way easement – Answer not known on this - would need to be decided on.
- Storm drains are not included. (With curb and gutter, would have to make provision for storm drains.)
- With sidewalks on one side, curbing would be only on the one side – not both sides.
- This money cannot be promised to the town – the project would have to be approved before money is granted. Town's portion of the money would need to be obligated if funding is granted.
- No landscaping is included in the project presented by Mr. Hyder.
- No lighting is included in the project presented by Mr. Hyder.
- This particular program was first brought forth in 1991 and has been administered in various ways since then. DOT would like to roll this program into their two-year TIP cycle.
- Mr. Hyder said he would like to compile a list of all projects with all information needed and when money becomes available, have this list open to his choosing.
- Mr. Hyder would like an answer by November of this year in order to prepare for the NC-DOT January deadline.
- Four or five crosswalks were included in the plan Mr. Hyder presented. These crosswalks would be painted in the road.
- Pedestrian signals were not included.

1. Planning Board Chairperson Dean Coe handed out a DRAFT Subdivision Regulations for Town of Wallburg ordinance, which will be presented for a Public Hearing and council approval at the October Town Council meeting. The draft copy will be posted on the website for citizen review; if not, Lynn will have a copy for public review.

Mr. Coe asked the town attorney if there is personal liability for actions taken by the Planning Board. Mr. Wagner said he would like to research this issue and bring the answer back to the Planning Board.

Mr. Coe said that all ordinances and anything the town has adopted from the Planning Board has gotten a signed letter stating the Planning Board has asked the Town Council to adopt. The Planning Board has done everything – they’ve done all the work. The Board of Adjustment has never met. New members have been assigned to the BOA and he hopes they meet soon.

2. Finance Officer Mark Swaim gave a brief report on the financial status of the town. He said the Building Fund CD and the Capital Fund CD were funded with half the budget-approved amount.

Checking Acct	\$214,089.20
Money Market	\$493,199.95
Building Fund CD	\$856,461.59
Capital Fund CD	\$223,165.10
Reserve Fund CD	\$ 91,659.13

He said we are to the point that perhaps an exploratory committee should be put together within the next few months to do research for our new town hall. We’ve got the budgeted funds so that we can start talking to grading companies, architects, etc., to start the process.

Mayor Todd requested that the agenda item, Formation of Committee For Town Hall, be put on the agenda for October meeting.

3. High Point MPO – Lynn Reece. He said he attended the joint TAC/TCC meeting of the HP-MPO on August 26<sup>th</sup> .

4. Winston-Salem MPO – Mayor Todd. He attended the August meeting but there was nothing that directly affected the Town of Wallburg.

## **ADJOURNMENT**

**MOTION: TO ADJOURN THE MEETING AT 7:55 P.M.**

**BY: LYNN REECE**

**2<sup>ND</sup>: STEVE YOKELEY**

**VOTE: MOTION APPROVED UNANIMOUSLY**

## **ANNOUNCEMENTS**

**Submitted by:**

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**Lynn McKinnie  
Town Clerk**