

**Town of Wallburg, North Carolina**  
**Town Council Meeting - Wallburg Town Hall**  
**8020 N. NC-HIGHWAY 109**  
**TUESDAY      7:00 P.M.      JANUARY 10, 2012**  
2<sup>ND</sup> TUESDAY OF THE MONTH

## **MINUTES**

### **PROCEDURAL ITEMS**

#### **CALL TO ORDER**

Mayor Allen Todd called the meeting to order at 7:00 p.m. Present were the Mayor, Council Members Zane Hedgecock, Steve Yokeley, Cindy Johnson, Lynn Reece and Mark Swaim. Attorney, Jay Wagner was present. Councilman Swaim recorded meeting minutes due to resignation of Ms. Lynn McKinnie.

After an invocation by Mayor Todd, Councilman Steve Yokeley led the pledge to the flag.

#### **MOTION FOR APPROVAL OF AGENDA**

Mayor Todd ask to amend the agenda to add item #4- Discussion with Brad Everhart from North Davidson Garbage and item # 5- closed session to discuss personnel.

Mr. Swaim made motion to approve agenda with amendment #4 and #5 added. Mr. Yokeley second, motion passed unanimously.

#### **MOTION FOR APPROVAL OF DRAFT MINUTES**

- December 13, 2001 – Regular Minutes
- January 6, 2012 – Closed Session Minutes

**MINUTES FOR December 13, 2011 and January 6, 2012 Closed Session Minutes were unanimously approved on motion by Mr. Reece and second by Mr. Hedgecock.**

### **PUBLIC SESSION**

• PLEASE SIGN UP WITH TOWN CLERK/Mayor – 3-MINUTE TIME LIMIT FOR SPEAKING  
Public Session was opened at 7:03 p.m. with no speaker signed up.

#### **BUSINESS TO BE DISCUSSED AND/OR ACTED UPON:**

1. Presentation of 2010-2011 Audit by Eddie Carrick. Mr. Carrick stated that the Town of Wallburg is in great financial shape. Mr. Carrick stated that the town assets exceed liabilities by \$3,705,456. Net assets increased \$454,077. Mr Carrick recognized the town accountant, Don Jackson, CPA, on a

**great job of providing accurate accounting details for the audit. Mr Carrick's audit did not find any deficiencies in internal control to be considered material weakness.**

**Finance Director/Councilman Swaim thanked Mr. Carrick for his work on the town audit. Mr Swaim also recognized finance committee members Margie Pitts, Andy Brinkley and Chris Yokeley for their work in 2010-2011.**

**A copy of the 2010-2011 Audit is available for review upon request at the Town Hall.**

**2.PUBLIC HEARING – ZONING ORDINANCE LANGUAGE CHANGE as recommended by Planning Board Chairman Dean Coe.**

**Mayor Todd recognized Mr. Coe to present the recommended changes in Zoning Ordinance Language. Mr. Coe will present (2) recommendations.**

**Mr. Coe stated that the Planning and Zoning Board recommends to amend the Town of Wallburg code of ordinances, Article 7, signs, to clarify sign height requirements. Section 7-7(B), maximum sign height needs to be clarified for freestanding signs. See attached.**

**Mr. Coe stated that the Planning and Zoning Board recommends to amend the Town of Wallburg code of ordinances, Article 18, Landscaping, Screening and Buffers to clarify planting yard determination. Section 18-5, existing adjoining use needs to be clarified so property owners understand adjoining use. See attached.**

**Mayor Todd ask for a motion to open the Public Hearing. Mr Yokeley made motion to open the public hearing, Mr. Reece second, motion to open public hearing passed unanimously. Public hearing opened at 7:14pm.**

**Mayor Todd opened the floor of the public hearing for the public to comment (for) or (against) the recommended Zoning Ordinance Language change to Article 7 and Article 18.**

**No one spoke (for) or (against).**

**Mr. Swaim made a motion to close the public hearing. Mr. Reece second. Motion to close public hearing passed unanimously.**

**Mr. Yokeley made a motion to adopt Ordinance #12-001, TO AMEND THE TOWN OF WALLBURG CODE OF ORDINANCES, ARTICLE 7, SIGN TO CLARIFY SIGN HEIGHT REQUIREMENTS. Mr. Reece second, motion passed unanimously.**

**Mr. Swaim made a motion to adopt Ordinance #12-002, TO AMEND THE TOWN OF WALLBURG CODE OF ORDINANCES, ARTICLE 18,**

**LANDSCAPING, SCREENING, AND BUFFERS TO CLARIFY PLANTING YARD DETERMINATION. Mr. Hedgecock second the motion, motion passed unanimously.**

**3 .Personnel Committee—Appointment of Officer and Committee**

**Mayor Todd recognized Mr. Hedgecock from the Personnel Committee. Mr. Hedgecock stated that the council needs to appoint a Personnel Officer and Personnel committee.**

**Mr. Swaim made a motion to appoint Mr. Hedgecock as the Personnel Officer and Mr. Yokeley to the personnel committee. Mr. Reece second. Motion passed unanimously.**

**4. Brad Everhart, North Davidson Garbage Service, Contractor for Town of Wallburg Garbage Service**

**Mayor Todd recognized Mr. Everhart to discuss status of the residential garbage service to the Town of Wallburg**

**Mr. Everhart stated that the refunds to current North Davidson Garbage Service customers in the Town of Wallburg have been issued to the citizens. Target start date is February 1, 2012. Garbage Service pick-up for the Town of Wallburg will be Thursday and Friday. Mr. Everhart stated that they are evaluating a few of the small roads in the town for access and will determine service to each. He also stated that he anticipates this to be a seamless transition, a complete turnkey operation. Mr. Everhart stated that if a residential customer request a second cart, there would be a charge for the extra cart to the citizen. Mr. Everhart said that service to churches (up to 4-carts) will be complimentary. The current address list is being updated. Mr. Yokeley will be the contact person from the town council for Mr. Everhart.**

**Mr. Yokeley stated that an information letter from the Town and North Davidson Garbage will be sent to each citizen prior to February 1<sup>st</sup> start date.**

**5. Closed Session to Discuss Personnel**

**Mr. Yokeley made a motion for council to go into closed session. Ms Johnson second the motion, motion passed unanimously. Council went into closed session at 7:26pm.**

**Mr. Reece made a motion to adjourn the closed session, Mr. Yokeley second, motion passed unanimously. Closed session ended at 7:37pm.**

**Mayor Todd recognized Personnel Officer Hedgecock to give update on personnel.**

Mr. Hedgecock stated that Ms. Lynn McKinnie, Town Clerk, resigned on December 29, 2011. The personnel committee will be reviewing applications to fill the position as soon as possible. Mr. Hedgecock also stated that the business hours at the town hall have been covered by council members and mayor since Ms. McKinnie's resignation date. Personnel committee will insure that the business hours of the town hall are covered until the position is filled.

Mr. Hedgecock also stated that Town Attorney, Jay Wagner, will act as interim town clerk until the position is filled. Mr. Wagner will take the oath and be sworn in as clerk.

**REGULAR MONTHLY AND COMMITTEE UPDATES**  
**AS AVAILABLE**

(COMMITTEE UPDATES WILL NOT BE AVAILABLE IF MEETING WAS NOT HELD OR UNATTENDED)

1. Finance Update ..... Mark Swaim  
Mr. Swaim gave a brief update on the finances of the Town:

CASH	\$ 404,465.35
BUILDING FUND	\$ 641,260.61
CAPITAL FUND	\$ 351,539.55
EMERGENCY DISASTER FUND	\$ 100,031.92
RESERVE FUND	\$ 125,745.81
MONEY MARKET	\$ 247,041.90
OTHER	\$ 125,169.00
TOTAL:	\$1,995,254.14
  
2. **MPO** – High Point ..... Lynn Reece  
Mr. Reece stated that the High Point MPO did not meet in December and had no report.
  
3. **MPO** - Winston-Salem ..... Allen Todd  
Mayor Todd stated that the Winston-Salem MPO did not meet in December and had no report.

**OTHER INFORMATION:**

Mr. Wagner ask the council to consider approval of him to attend the annual municipal attorney seminar. There was no objection.

## **ADJOURNMENT:**

At 7:48pm, Mr. Yokeley made motion to adjourn. Mr. Reece second, motion passed unanimously.

### **SUBMITTED BY:**

**Mark Swaim, Wallburg Town Council**

## **ANNOUNCEMENTS:**

- **TOWN COUNCIL MEETINGS:** (2<sup>ND</sup> TUESDAY OF MONTH)  
7:00 P.M. (AT TOWN HALL)

### **CALENDAR 2012:**

JANUARY	10	FEBRUARY	14
MARCH	13	APRIL	10
MAY	8	JUNE	12
JULY	10	AUGUST	14
SEPTEMBER	11	OCTOBER	9
NOVEMBER	13	DECEMBER	11

- **PLANNING BOARD MEETINGS** (1<sup>ST</sup> TUESDAY OF MONTH)  
7:00 P.M. (AT TOWN HALL)

**VISIT TOWN WEBSITE: [www.townofwallburg.com](http://www.townofwallburg.com)**