

**Town of Wallburg, North Carolina**  
**Town Council Meeting - Wallburg Town Hall**  
**TUESDAY      7:00 P.M.      SEPTEMBER 13, 2011**  
2<sup>ND</sup> TUESDAY OF THE MONTH

**MINUTES**

APPROVED 10-11-11

**PROCEDURAL ITEMS**

Mayor Allen Todd called the meeting to order at 7:00 p.m. Present were the mayor, councilmembers Zane Hedgecock, Steve Yokeley, Lynn Reece, Gary Craver, and Mark Swaim. Also in attendance were Town Clerk Lynn McKinnie, attorney Jay Wagner, and Davidson County Purchasing Manager Dwayne Childress.

Mayor Todd gave a brief invocation after which Mr. Craver led the audience in the pledge of allegiance to the flag.

**MOTION FOR APPROVAL OF AGENDA**

Mayor Todd requested amending the agenda by the addition of one item to the menu – Building Committee Update by Dwayne Childress.

**BY MOTION OF MARK SWAIM, SECONDED BY STEVE YOKELEY, THE AMENDED AGENDA WAS PASSED UNANIMOUSLY.**

**MOTION FOR APPROVAL OF DRAFT MINUTES**

- AUGUST 9, 2011 – REGULAR MINUTES
- AUGUST 9, 2011 – CLOSED SESSION MINUTES

With no changes to the minutes.....

**BY MOTION OF LYNN REECE, SECONDED BY ZANE HEDGECOCK, THE REGULAR AND CLOSED SESSION MINUTES OF AUGUST 9, 2011 WERE UNANIMOUSLY APPROVED.**

**PUBLIC SESSION**

- PLEASE SIGN UP WITH TOWN CLERK IF YOU WISH TO SPEAK

Public Session was opened at 7:03 p.m. with two speakers signed up:

1. Leigh Gill  
580 Oaklawn Rd.  
Mr. Gill stated that he was spearheading a committee to stop the expansion of NC-109 as proposed by NC-DOT. He went on to say that he had spoken with quite a number of people as well as groups, such as the High Point MPO and the Winston-Salem MPO. He was in the process of organizing and trying to understand the legal process to stop this road. He

would like to come back before the council at a future date to present his findings.

2. Donald Dix  
112 Comanche Trail  
Mr. Dix had comments on a tax on his automobile from Forsyth County, of which he is not a part, and the problems of getting it changed to Davidson County, of which he is a resident. He asked if the council had any options for him and the mayor responded that Mr. Dix needed to talk to Davidson County Tax Office as well as the DMV.

With no further speakers, Public Session was closed at 7:11 p.m.

## **BUSINESS TO BE DISCUSSED AND/OR ACTED UPON:**

### **1. BUSINESS OF THE YEAR DISCUSSION**

PREVIOUS YEARS: 01/07 – Tyco Electronics  
07/07 – Coe Forestry  
07/08 – Kelly's 109  
09/09 – NewBridge Bank  
08/10 – Don Jackson, CPA – Acct Serv

As there has been so much going on at Town Hall this past year or so, the annual Business of the Year award got put on hold. Clerk Lynn handed out a list of businesses located in Wallburg so the council could review. Mr. Yokeley advised that he would like to review the list and come back at a later date, possibly next month, to make any nominations. Mr. Swaim agreed, saying he would like to look over the list and wait for a future council meeting.

**BY CONSENSUS OF COUNCIL, BUSINESS OF THE YEAR AWARD WILL BE PUT ON A FUTURE COUNCIL MEETING -- DATE TO BE DECIDED.**

### **2. UPDATE ON:**

#### **(1) LAWN CARE RFP By..... Attorney Jay Wagner**

Attorney Jay Wagner informed the council that the RFP for lawn care and maintenance around town hall had been published within the last 45 days with a deadline for responding of September 7<sup>th</sup>. The town only received one response as of September 7<sup>th</sup> and it was **not** opened due to the non-responsive bidders. Mr. Wagner told the council that they would probably want more than just the one bid in order to get a fair and accurate response of costs. His recommendation was to extend the time to let more bids come in. He reiterated that the one received bid had remained sealed and was never opened.

Mr. Yokeley asked if we could close the bid and reopen the bidding process at a later date. He thought the timing was off and things need to be done that were not included in the original bid packet. These changes could affect the costs for the bid. Mr. Wagner responded that this could be done – in actuality, the lawn care does not even have to be bid out but the town would need to do a resolution to put off til a later date.

Mr. Yokeley said he thought it would save the town money to figure out exactly what was needed before put out to bid.

Mr. Hedgecock commented that the mowing and other necessary outside work would continue to be done by the same person/company doing it now. This was agreed upon by the council.

**MOTION: TO POSTPONE BIDDING PROCESS FOR LAWN CARE MAINTENANCE OF TOWN HALL TO A LATER DATE TO ADDRESS LANDSCAPING ISSUES**  
**BY: STEVE YOKELEY**  
**2<sup>ND</sup>: MARK SWAIM**  
**VOTE: MOTION PASSED UNANIMOUSLY**

### **3. CLOSED SESSION**

**MOTION: TO GO INTO CLOSED SESSION AT 7:20 P.M. FOR REASON:**

§ 143-318.11. Closed sessions.

(a) Permitted Purposes. – It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

**BY: STEVE YOKELEY**  
**2<sup>ND</sup>: LYNN REECE**  
**VOTE: MOTION PASSED UNANIMOUSLY**

**MOTION: TO RETURN TO OPEN SESSION AT 7:30 P.M.:**

**BY: STEVE YOKELEY**  
**2<sup>ND</sup>: MARK SWAIM**  
**VOTE: MOTION PASSED UNANIMOUSLY**

## **REGULAR MONTHLY AND COMMITTEE UPDATES** **AS AVAILABLE**

(COMMITTEE UPDATES WILL NOT BE AVAILABLE IF MEETING WAS NOT HELD OR UNATTENDED)

1. Finance Update ..... Mark Swaim  
Mr. Swaim gave the updates on the finances of the town:

Checking	\$267,201.88
Building Fund	\$641,154.33
Capital Fund	\$351,481.28
Emergency Disaster	\$100,015.34
Reserve Fund	\$125,724.96
Money Market	<u>\$246,423.40</u>
TOTAL:	\$ 1,732,001.19

2. MPO – High Point ..... Lynn Reece

Mr. Reece said he attended the meeting on August 23<sup>rd</sup>. The discussion included Powell Bill money and trying to create more businesses. There was nothing that directly reference the Town of Wallburg.

3. **MPO** - Winston-Salem ..... Allen Todd  
Mayor Allen Todd informed the council that this meeting will be held this Thursday, September 15<sup>th</sup> at 4:15 p.m. Anyone is welcome to attend.

4. **BUILDING UPDATE** ..... Dwayne Childress  
Mr. Childress said he didn't have much to say except that it was a pleasure to be in the new building and to see so many people in the building tonight. He said of the \$1.4million the building cost, change-orders were less than 1% of the costs, which in itself, was remarkable.  
Mayor Todd complimented Mr. Childress, saying that we appreciated everything he has done over the past couple of years.  
Mr. Yokeley reiterated what the mayor said and added that he especially appreciated Mr. Childress' cooperation with us (Town of Wallburg).  
Mr. Reece said he enjoyed working with Mr. Childress and making a friend in the process!

Mayor Todd then said a special thanks to Lynn Reece – during the construction process he dealt with many, many contractors and did it willingly.

## **OTHER INFORMATION:**

1. Mayor Todd announced the new town hall hours of 9:00 a.m. until 2:00 p.m. These hours are effective Tuesday, Wednesday, and Thursday, starting September 14<sup>th</sup>.
2. Mayor Todd reminded the council of the Mayor/Manager and Elected Officials dinner coming up on September 22<sup>nd</sup>. Be sure and R.S.V.P. if you plan on going.
3. Mayor Todd requested that the council (and others) read the invitation Lynn typed up to the Grand Opening on September 23<sup>rd</sup>. Everyone is invited to attend the opening – and refreshments will be served.

## **ADJOURNMENT:**

**AT 7:37 P.M., STEVE YOKELEY MOVED WITH LYNN REECE SECONDING TO ADJOURN THE MEETING.**

**SUBMITTED BY:**

**LYNN MCKINNIE  
TOWN CLERK**

## **ANNOUNCEMENTS:**

- **TOWN COUNCIL MEETINGS:** (2<sup>ND</sup> TUESDAY OF MONTH)  
7:00 P.M. (AT NEW TOWN HALL)

### **CALENDAR 2011:**

OCTOBER	11
NOVEMBER	15 *DUE TO ELECTION
DECEMBER	13

- **PLANNING BOARD MEETINGS** (1<sup>ST</sup> TUESDAY OF MONTH)

### **2011 CALENDAR**

7:00 P.M. (AT NEW TOWN HALL)

OCTOBER	4
NOVEMBER	1
DECEMBER	6

VISIT TOWN WEBSITE: [www.townofwallburg.com](http://www.townofwallburg.com)