

Town of Wallburg, North Carolina
Town Council Meeting - Wallburg Fire Station
TUESDAY 7:00 P.M. MAY 10, 2011
2ND TUESDAY OF THE MONTH

MINUTES

APPROVED 06-14-11

The meeting was called to order at 7:00 p.m. by Mayor Allen Todd. Constituting a quorum were the mayor, Steve Yokeley, Zane Hedgecock, Gary Craver, Lynn Reece, Mark Swaim, Lynn McKinnie, and Jay Wagner.

Mayor Todd opened the meeting with a brief invocation after which councilmember Mr. Yokeley led the pledge to the flag.

MOTION FOR APPROVAL OF AGENDA

By motion of Mr. Hedgecock, seconded by Mr. Yokeley, the agenda was approved as presented.

MOTION FOR APPROVAL OF DRAFT MINUTES

- APRIL 12, 2011 – REGULAR MEETING

By motion of Mr. Reece, seconded by Mr. Swaim, the minutes of APRIL 12, 2011, were approved as presented.

PUBLIC SESSION

PLEASE SIGN UP WITH TOWN CLERK IF YOU WISH TO SPEAK

Public Session was opened at 7:07 p.m. with one speaker signed up:

1. Robert Jenkins
Boy Scout Troop #57
Mt. Pleasant Church – Old Greensboro Road

Robert is going for his Eagle Scout badge and has asked the Council to consider a project for him to do to earn the badge. He stated that some type of landscaping project would be something he could do. His time frame consists of deciding on a project, planning the project, and then getting it done. Council agreed to consider some type of project he could do.

BUSINESS TO BE DISCUSSED AND/OR ACTED UPON:

1. TO APPROVE ACCOUNTING SERVICES – DON JACKSON

Finance Officer Mark Swaim complimented the job that Mr. Jackson does for the Town of Wallburg and recommended we continue with using his services.

MOTION: TO APPROVE THE CONTINUED RELATIONSHIP WITH DONALD JACKSON, CERTIFIED PUBLIC ACCOUNTANT
BY: STEVE YOKELEY

SECOND: LYNN REECE
VOTE: MOTION PASSED UNANIMOUSLY

2. RESOLUTION TO APPOINT ZANE HEDGECOCK AS CHAIRMAN OF PERSONNEL COMMITTEE

Discussion ensued for a committee to help with hiring employee(s) as needed for the new Town Hall. It was finally decided that this issue could be discussed further in Closed Session.

MOTION: TO APPROVE ZANE HEDGECOCK AS CHAIRMAN OF THE NEWLY FORMED PERSONNEL COMMITTEE WITH MEMBERS TO BE DECIDED AT ANOTHER TIME

BY: MARK SWAIM

SECOND: STEVE YOKELEY

VOTE: MOTION PASSED UNANIMOUSLY

3. PROCEDURE FOR MAINTENANCE AND UPKEEP OF GROUNDS FOR NEW TOWN HALL

With the new town hall about ready to be opened, the topic of discussion concerning landscaping and grass mowing came up. Mr. Yokeley asked what is the procedure for things that need to be done before the building is completely finished – mowing grass, etc. He asked if there were funds in the budget for this. Mr. Swaim replied that there are funds budgeted for various issues. Mayor Todd asked the council to think about how to handle this issue – on an “as need” basis or on a continuing basis. Mr. Hedgecock asked if we needed to come up with rules and regulations before bidding the process out? Mr. Yokeley mentioned that it could be the contractor’s responsibility.

In the end, Dwayne Childress was asked his thoughts and he said, quite succinctly – he would not do anything until he had keys in hand – which ended the conversation.

Mr. Yokeley stated that we might need to put together a committee to handle this issue; however, at this time, it was decided that Lynn Reece would coordinate between the contractor and the town – and would keep Mayor Todd informed of the progress.

4. ATTORNEY JAY WAGNER UPDATE

Mr. Wagner had several issues to discuss:

1. Resolution to Ratify and Affirm the Actions Taken by the Mayor and Town Officials in Regard to Timco Aerosystems, LLC and to Ratify and Affirm the Timco Agreements as Written and Executed

He stated this resolution was just to “ratify” (confirm) the actions as taken on the TIMCO deal as it was done on March 21, 2011. It may not be needed but he felt it was a good thing to do.

MOTION: TO APPROVE RESOLUTION TO RATIFY AND AFFIRM THE ACTIONS TAKEN BY THE MAYOR AND TOWN OFFICIALS IN REGARD TO TIMCO AEROSYSTEMS, LLC AND TO RATIFY AND

**AFFIRM THE TIMCO AGREEMENTS AS WRITTEN
AND EXECUTED**

**BY: MARK SWAIM
SECOND: STEVE YOKELEY
VOTE: MOTION PASSED UNANIMOUSLY**

2. Mr. Wagner’s memo on the Town Seal just stated that there was nothing statutorily written regarding its proper use. Basically, the law says a town may have a seal and can trademark it. Council felt it was important enough to have Mr. Wagner go ahead and research trade marking the Wallburg seal.

3. Mr. Wagner’s memo concerning proposed TIMCO amendments was in response to a request from Chuck Frye for Mr. Wagner’s opinion. He copied the council on his responses.

5. CLOSED SESSION:

143-318.11. Closed sessions.

(a) Permitted Purposes. – It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

On a motion by Mr. Yokeley, seconded by Mr. Swaim, the council recessed into Closed Session at 7:30 p.m.

On a motion by Mr. Yokeley, seconded by Mr. Reece, Council returned to Open Session at 8:19 p.m.

**REGULAR MONTHLY AND COMMITTEE UPDATES
AS AVAILABLE**

(COMMITTEE UPDATES WILL NOT BE AVAILABLE IF MEETING WAS NOT HELD OR UNATTENDED)

1. Finance Update Mark Swaim
Mr. Swaim gave the Balance Sheet update:

Cash	\$125,758.97
Building Fund	\$940,988.33
Capital Fund	\$351,409.00
Emergency Fund	\$100,000.00
Reserve Fund	\$125,696.59
Money Market	<u>\$245,801.42</u>
TOTAL:	\$1,889,654.31

The Balance Sheet said that we have paid \$1,269,319.53 on the new building.

The new budget is being finalized and will be presented at the June meeting.

2. **MPO – High Point** Lynn Reece
Mr. Reece stated that the meeting was held on April 26th but little pertaining to Wallburg - other than the Yadkin River Bridge – was discussed.

3. **MPO - Winston-Salem** Allen Todd
Mayor Todd said there was no meeting held this month – it will be held May 19th.

4. **Trash & Recycling Committee** Gary Craver
Mr. Craver said there was no further information to be discussed.

5. **BUILDING INFORMATION – DWAYNE CHILDRESS**
Mr. Childress gave an update on the punch list that was pulled together at the April 19th “walk-through”. He went over each item individually. He said he hopes to have the architect at the next council meeting. He also has no idea when we can move in to the Town Hall but he suggested waiting from four to six weeks after moving in to have the OPEN HOUSE.

ADJOURNMENT:

At 8:45 p.m. on a motion made by Mr. Yokeley and seconded by Mr. Reece, the meeting was adjourned.

Submitted by:

**Lynn McKinnie
Town Clerk**

OTHER INFORMATION:

ANNOUNCEMENTS:

- TOWN COUNCIL MEETINGS: (2ND TUESDAY OF MONTH)
7:00 p.m. at the Fire Station on:

CALENDAR 2011:

JUNE	14
JULY	12
AUGUST	9
SEPTEMBER	13
OCTOBER	11
NOVEMBER	15 *DUE TO ELECTION
DECEMBER	13

- PLANNING BOARD MEETINGS (1ST TUESDAY OF MONTH)
2011 CALENDAR
7:00 P.M. AT WALLBURG VOLUNTEER FIRE DEPARTMENT

		SEPTEMBER	6
		OCTOBER	4
		NOVEMBER	1
		DECEMBER	6
JUNE	7		
JULY	5		
AUGUST	2		

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