

Town of Wallburg, North Carolina
Planning Board Meeting - Wallburg Fire Station
Tuesday 7:00 P.M. April 6, 2010

MINUTES

APPROVED 05-04-10

PROCEDURAL ITEMS

Chairman Dean Coe called the meeting to order at 7:00 p.m. Present were Mr. Coe, Wayne Wall, Brent Martin, Van Reece, Chris Driggers, and Lynn McKinnie

MOTION FOR APPROVAL OF AGENDA

Wayne Wall moved to approve agenda as presented. This was unanimously approved.

MOTION FOR APPROVAL OF MINUTES

- FEBRUARY 2, 2010
- (MARCH MEETING WAS CANCELED DUE TO SNOW)

Van Reece moved to approve FEBRUARY 2, 2010, minutes and they were unanimously voted approved.

BUSINESS TO BE DISCUSSED AND/OR ACTED UPON:

1. REVIEW RULES OF PROCEDURE

Mr. Coe led a brief discussion and review of the "Town of Wallburg Planning Board Rules of Procedure". The following is a synopsis of the review:

1. Page 3 – #3a. Under **OFFICERS**

There was some discussion about the Secretary needing to be "elected" but this paragraph states that "...*A Board member, Planning Department staff member, or any employee designated by the Town Manager shall be eligible to be elected Secretary....*" So this paragraph was left as is.

2. Page 4 - #4 Under **REGULAR MEETINGS**

Change 1st sentence

- DELETE: *Regular meetings of the Board shall normally be held the first and third Mondays of each month at 7:00 p.m. at the Wallburg Swim Club Community Center, Wallburg, North Carolina.*
- ADD: ***Regular meetings of the Board shall normally be held once monthly.***

3. Page 4 - #4 Under **REGULAR MEETINGS**

In the same paragraph, change "Board of Commissioners" to "Town Council".

4. Page 4 - #5 Under **SPECIAL MEETINGS**

Add email to last sentence so that it should read:

*“..Notice to the media or other persons requesting notification shall be mailed, **emailed**, or delivered.*”

5. Page 5 - #7 Under **AGENDA**

First sentence, change “Planner” to “**Chairman**”. Sentence will read:

*“...The **Chairman** shall prepare the agenda for the meeting.”*”

All other information shall remain the same.

On a motion by Wayne Wall, the Planning Board members unanimously approved and accepted the changes as made.

Chairman Coe said the Board would review the Board of Adjustment’s Rules of Procedure at the May meeting.

PUBLIC SESSION

No speakers.

ADJOURNMENT:

By motion of Chris Driggers, the meeting was adjourned at 7:28 p.m. and motion was unanimously approved.

ANNOUNCEMENTS:

- **PLANNING BOARD MEETINGS** (1st Tuesday of the month)
7:00 P.M. AT WALLBURG VOLUNTEER FIRE DEPARTMENT

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www.townofwallburg.com