

**Town of Wallburg, North Carolina**  
**Town Council Meeting - Wallburg Fire Station**  
**TUESDAY 7:00 P.M. NOVEMBER 10, 2009**  
2<sup>ND</sup> TUESDAY OF THE MONTH

**MINUTES**

APPROVED 12-08-09

**PROCEDURAL ITEMS**

Mayor Todd called the meeting to order at 7:00 p.m.  
Constituting a council quorum were Steve Yokeley, Zane Hedgecock, Gary Craver, Lynn Reece, and Mark Swaim. Town attorney, Jay Wagner, and Town Clerk, Lynn McKinnie, were also in attendance.

The invocation was led by Mr. Reece and the Pledge of Allegiance by Mr. Yokeley.

**MOTION FOR APPROVAL OF AGENDA**

**By motion of Mr. Yokeley, seconded by Mr. Reece, the agenda was approved as presented.**

**MOTION FOR APPROVAL OF MINUTES**

- OCTOBER 13, 2009
- OCTOBER 22, 2009 – SPECIAL MEETING

**Minutes for October 13<sup>th</sup> and October 22<sup>nd</sup> were approved by motion from Mr. Swaim and seconded by Mr. Hedgecock.**

**PUBLIC SESSION**

PLEASE SIGN UP WITH TOWN CLERK IF YOU WISH TO SPEAK

Public Session was opened at 7:03 p.m.

There was one speaker, whose name was not understood. (John Gerard??) He voiced his complaint was about an overgrown lot, needing to be cut. He asked what the steps were to get this complaint taken care of. Mr. Yokeley advised him to contact Davidson County as they are the enforcer of our ordinances. The speaker said he had spoken with the county and they advised him to come to the council meeting and voice his concerns.

There were no further speakers.

Public Session was closed at 7:10 p.m.

## **BUSINESS TO BE DISCUSSED AND/OR ACTED UPON:**

### **1. JOHN FULLER, ARCHITECT UPDATE ON PROPOSED TOWN HALL**

Mr. Fuller brought a visual presentation of what his company had proposed for the new town hall by using the council's suggestions. He mentioned that the driveway entrance would be off 109; the records room had been moved. They placed furniture and furnishings in the drawing to give a better idea of what the building would look like. He said they were trying to relate the town hall back to the old school building – with columns and windows and dormers, etc. The columns are made out of a “lightweight concrete” rather than wood, which will last much longer.

After saying that the lobby will be mostly glass to let the natural light come in, questions about looking at the “backs of cabinets” and energy efficiency prompted Mr. Fuller to say his company would revisit the front lobby status. Council members suggested several changes such as bricking the exterior of most of the front lobby with smaller window(s); or a double entrance with windows.

There will be a pitched hip fiberglass shingles roof – shingles being the 30 or 40 year type.

There are small portico entrances on both sides of the building along with the main front entrance.

In answer to a question about “fresh air”, Mr. Fuller said all commercial buildings now have to have the fresh air access and he would incorporate that issue via gables and other ways.

When asked what the next step would be, Mr. Fuller replied that the next step involved developing the design of the building – called the “Design/Develop Step. This would include choosing the building materials and the general look of the building. He said they would like to get the bids out around February, and possibly start the building in April or May.

The town hall update presentation by Mr. Fuller concluded at 7:10 p.m. with Mr. Fuller's request that he be placed on the December meeting agenda for further updates and/or approvals.

### **2. AUDIT PRESENTATION – EDDIE CARRICK**

Mr. Eddie Carrick presented the 2008-2009 audit to the council. He said his first thing is to thank the mayor and council for the privilege of doing the town's audit another year. His second thing is to direct the council to Pages 3 through 9 of the audit book. He mentioned a couple of items, i.e. The Town's increase of cash was \$562,000 and increase of profit of \$552,000. The actual revenue were down \$118,000; sales and franchise taxes \$43,000; and investment earnings went from \$40,000 down to \$20,000. Mr. Carrick said the town was still in good shape but should remain conservative and budget conservatively. Tax collection rate for Walkertown is 98.2% while the state average is around 97%.

Mark Swaim thanked Mr. Carrick for the good job he does with the audit and then recognized Mr. Don Jackson, the town's current accountant.

**3. RESOLUTION –  
TO APPROVE WALLBURG TOWN COUNCIL  
REGULAR MEETING DATES FOR 2010**

The town's regular meeting dates were listed in this resolution. Council meetings are held the 2<sup>nd</sup> Tuesday of each month at the Fire Department.

**By motion of Mr. Yokeley, and seconded by Mr. Swaim, the resolution setting meeting dates for the year 2010 was approved.**

**REGULAR MONTHLY AND COMMITTEE UPDATES**  
(COMMITTEE UPDATES MAY NOT BE AVAILABLE IF MEETING WAS NOT HELD)

1. Planning and Zoning Updates .....Dean Coe

Mr. Coe stated the Planning Board did not meet in November but that the next meeting will be the first Tuesday in December. **(December 1, 2009.)**

He said he had met with Davidson County Planning people and members of Sheetz (a convenience/gas store) to look at site plans and Sheetz might come to Wallburg.

2. Finance Update .....Mark Swaim

Mr. Swaim gave a brief update on the town's finances:

• Checking	\$ 601,601.64	
• Building Fund	\$1,068,911.46	
• Capital Fund	\$ 237,451.00	
• Reserve Fund	\$ 105,302.40	
• Money Market	\$ 499,932.22	Total: \$2,513,198.72

3. **MPO** - High Point .....Lynn Reece

Mr. Reece said there had been no MPO meeting in November.

4. Building Committee Updates .....Lynn Reece

Mr. Reece stated that the architect, Mr. Fuller, and our liaison, Dwayne Childress, had done a great job earlier in the meeting updating the council about the new town hall.

5. **MPO** - Winston-Salem .....Mayor Todd

Mayor Todd said there had been no meeting in November.

Mark Swaim congratulated Zane Hedgecock, Steve Yokeley, and Mayor Allen Todd for their recent election victories and looked forward to the upcoming years.

**ADJOURNMENT:**

On a motion from Mr. Yokeley, seconded by Mr. Reece, the meeting was adjourned at 7:48 p.m.

**Submitted by:**

**Lynn McKinnie  
Town Clerk**

## **OTHER INFORMATION:**

- NO PLANNING BOARD MEETING IN NOVEMBER, 2009.

## **ANNOUNCEMENTS:**

- **TOWN COUNCIL MEETINGS:** (2<sup>ND</sup> TUESDAY OF MONTH)  
7:00 p.m. at the Fire Station on:

### **CALENDAR 2009:**

DEC 8

- **PLANNING BOARD MEETINGS** (1<sup>ST</sup> TUESDAY OF MONTH)  
7:00 P.M. AT WALLBURG VOLUNTEER FIRE DEPARTMENT  
**DECEMBER PLANNING BOARD MEETING – DEC. 1, 2009**
- **BOARD OF ADJUSTMENT MEETING**  
**SCHEDULED AS NECESSARY**

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**[www.townofwallburg.com](http://www.townofwallburg.com)**